



Invitation for Proposals

Spring 2009 Snap Grant Cycle

To the Arlington Public School Community:

The Arlington Educational Enrichment Fund, Inc., (AEEF) was founded in 1990 to encourage innovative projects that enhance education in the Arlington Public Schools. Since its inception, the AEEF has funded over \$200,000 in new programs.

AEEF is pleased to announce our Spring 2009 Snap grant cycle. Teachers, parents, and other individuals with school sponsorship are invited to apply.

AEEF IS LOOKING FOR PROJECTS THAT:

- Augment and enrich the education provided by the Arlington Public Schools.
- Support innovative projects in teaching and learning.
- Encourage leadership, creativity, and skills development in teachers and administrators.
- Benefit many students, often in multiple classes, grades, subjects and/or schools.
- Support “pilot” efforts that can be adopted later by a wider audience.
- Provide a lasting benefit to Arlington’s school system.
- Utilize other sources of funding in addition to AEEF.

AEEF DOES NOT SUPPORT PROJECTS THAT:

- Serve a limited number of students without a long term effect.
- Do not provide a clear curriculum benefit for students or teachers.
- Should be funded through existing curriculum or professional development funds.
- Request funds for standard classroom supplies, books, equipment or videos.
- Generate continuing costs.

Applications are due on April 17, 2009.

For more information and a copy of the grant application, please go to: www.aeef-arlington.org or contact Dawn Jahn Moses at jdmoses@verizon.net



General Guidelines

Spring 2009 Snap Grant Cycle

1. For the purposes of this Snap grant cycle, the dollar amounts awarded will not exceed:

- Arlington High School \$1,000
- Ottoson Middle School \$1,000
- Arlington elementary schools \$ 500

These dollar amounts represent the maximum to be awarded to each school. It is possible that a school may receive less if its application(s) do not meet the goals of the AEEF.

2. The project must be completed within 18 months from the date of grant approval. At the end of 18 months, all unused monies will revert to the AEEF general fund.
3. A final evaluation of the project and documentation of all expenses is required. AEEF has the right to use proposals and project results for public information and educational purposes.
4. Any member of the school community (teachers, administrators, support staff, parents, students, etc.) can apply. Individuals not affiliated with a school are welcome to apply in conjunction with a co-applicant from the school community.
5. Please make **18 copies** of your completed application and send them, along with your original, to AEEF, 350 Massachusetts Ave. # 194, Arlington, MA, 02474.
6. Applications must be postmarked no later than **April 17, 2009**. Grants will be awarded by May 31th.

We strongly encourage you to discuss your ideas with your school representative before submitting your application.

Bishop	Kelly O'Toole	781-643-4461	kelly.otoole1@gmail.com
Brackett	Brendan O'Day	781-648-4651	brendan.oday@gamail.com
Dallin	Amy McElroy	781-648-4109	ae65@verizon.net
Hardy	Christina Foster	781-646-9927	fostercm@hotmail.com
Peirce	Julie Greenberg	781-646-0597	chaneys@rcn.com
Stratton	Dawn Jahn Moses	781-648-4738	jdmoses@verizon.net
Thompson	Jane Biondi	781-648-0036	janebioindi@rcn.com
Ottoson	Kelly Shriner	781-777-1714	kshriner@rcn.com
AHS	Mary Wisniewski	781-910-1227	mawiz@rcn.com
Teacher Rep	Jackie Daley	781-648-1477	englishaccent2004@yahoo.com

For more information and a copy of the grant application, please go to: www.aeef-arlington.org or contact Dawn Jahn Moses at jdmoses@verizon.net.



Grant Application

Spring 2009 Snap Grant Cycle

Project Title _____

Applicant's Name _____

Total Funding Requested _____

Address _____

e-mail _____

Phone _____

School _____ **Position** _____

Other participants / applicants _____

Printed Name and Signature of Applicant

Date

Printed Name and Signature of Co-Applicant

Date

(required if applicant is not affiliated with a school)

____ I support this application to carry out a project at the _____ School if funding is approved, OR

____ I support the applicant's attendance at the proposed workshop/conference if funding is approved.

Printed Name and Signature of Principal and/or Supervisor

Date



Program/Project Description

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Please refer to the funding criteria and guidelines on pages one and two. Attach additional pages as necessary. **An electronic version of the application is available at www.aeef-arlington.org or by contacting Dawn Jahn Moses at jdmoses@verizon.net**

Project Title _____

- 1. Provide a brief description of the project including key goals and anticipated outcomes and/or benefits for both students and teachers.**

- 2. Approximately how many students and teachers will be involved in the project? If the project includes a classroom component and the applicant is not a classroom teacher, then the proposal must include the names of the teachers who will be involved and describe their roles and levels of involvement. (In this situation, it is advisable to have one of the teachers sign the proposal as a co-applicant.)**

_____ **Students**

_____ **Teachers**

3. Describe any innovative aspects of the project.

4. Provide a timeline for the project.



Project/Program Budget Request

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A detailed budget must be provided by all applicants. Please refer to guidelines and criteria on pages one and two.

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PROJECT TITLE _____

TOTAL AMOUNT REQUESTED _____

Please provide a *detailed* project budget. Include the total cost of the project, the amounts available or pending from other sources, and the amount requested from AEEF.



Dedicated Funds

The AEEF is pleased to offer the availability of “dedicated funds” that supplement monies in the general fund. Grant proposals may be directed towards these funds, but the AEEF does not require this as a condition of the application process. The educational goals of these funds are as follows:

Martin Luther King, Jr. Memorial Fund

This Fund has been established to fund grants that promote the life work of Dr. Martin Luther King, Jr., addressing issues of tolerance and diversity.

Women in Professions Fund

Money from the Women in Professions Fund will be distributed to a prospective grant that concerns or relates to the advancement of women in the arts, sciences, humanities, or business. These grant funds are intended to be applied to a proposal which, among other things, either analyzes the historic role of women in the professions, and/or emphasizes the past, present, and/or future impact women have or will have in various professions.

Performing Arts Fund

This fund was founded in 1998, and is designed to support initiatives in the performing arts at all grade levels.